



State of Arizona
Department of Education

Jaime A. Molera
Superintendent of
Public Instruction

SPED 02-32

M E M O R A N D U M

February 13, 2002

TO: Superintendents of Schools
County School Superintendents
Directors of Special Education
Charter School Administrators
Approved Private Special Education Facility Administrators
Secure Care Settings Education Administrators
Other State Agencies
Others Interested in Special Education

FROM: Colette E. Chapman, M.Ed.
Surrogate Parent Supervisor
Exceptional Student Services

Theresa A. Schambach
Dispute Resolution Coordinator
Exceptional Student Services

Steven N. Mishlove
Director of Administrative Services
Exceptional Student Services

RE: Surrogate Parent Brochure and Updated Surrogate Parent List

Enclosed are surrogate parent brochures and an updated surrogate parent list. Please use the brochure as a recruitment tool and information guide for prospective surrogate parents.

The surrogate parent list is the most current and is updated on a regular basis. The surrogate parents on this list have completed surrogate parent training and have fulfilled the class one fingerprint requirement. The surrogate parents serving your students should have completed their fingerprint requirements by January 1, 2002. Please inform the surrogate parents that the Arizona Department of Education/Exceptional Student Services (ADE/ESS) will reimburse fingerprint costs.

For information on surrogate parent training, fingerprint requirements/reimbursement, contact Laura Gelardo, Surrogate Parent Coordinator at 602-364-0866. Please contact Colette E. Chapman at 602-364-0542 for all other inquiries.